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Building Design Committee

May 3, 2010

8:30 am

A meeting of the Library Building Design Committee was held on the above date in the children's room of the Edgartown Free Public Library.

Members Present: L.Mercier, C.Watt, M.Fearey, C.Scott, M.Donaroma, A.Tyra

Members Absent: R. Knight

Public Attendees: F.Cheney (Library Director), M. Serpa, C. Brady, N. Southworth, R.Hughes.

Meeting called to order at 8:37 a.m.

M. Donaroma moved to approve minutes of April 26, 2010. A. Tyra seconded. Approved unanimously.

Demographics: C.Watt handed out a population worksheet that he and L.Mercier created. He explained their findings. Generally, it appears that future estimates for population growth appear to be flat. Most growth will likely occur in the generation heading towards retirement. This group also shows a tendency to struggle with financial stability the longer they are retired. Hence, they may also move off island. On the other hand, if they stay they may be more demanding of library services (F.Cheney). Most of the census information was taken from the Martha's Vineyard Commission whose source was the Massachusetts Highway Department. This group is skewed towards predicting growth in the interest of increasing their funding. It was generally agreed that ten years ago the projected growth was grossly overestimated and that we should look at more conservative estimates for our purposes.

C.Watt and L.Mercier stated that they believe that the seasonal population will not change dramatically over the next 20 years. The handout indicates a seasonal population of 14,500.

F. Cheney will gather information for the next meeting comparing resident vs. non-resident users and other statistics to look at seasonal use of the library.

RFQ process: C.Scott and M.Fearey met with Pam Dolby, the town procurement officer, suggested that they contract the State Attorney General's office for more information. C. Scott spoke with Chuck Hodgkinson who was involved in the designer selection for the renovation of the West Tisbury Town Hall. C. Scott reports that the Commonwealth requires a municipality to have a design criteria policy before selecting a designer. He is giving the selectmen a suggested format for this policy, and he hopes that they will vote on it soon.

C.Scott also reports that for any public project over \$1.5 million the project must have an Owner's Project Manager. We need to fill that position before selecting a designer. Questions were asked as to the scope of work that the OPM will oversee? How much is he/she paid? Is the pay based on an hourly rate? Or contractual? Furthermore when we choose an architect, can that company be contracted for the entire project?

C.Scott and M.Fearey will provide the committee with a draft of RFQ at the next meeting.

M.Fearey moved that the committee send the selectmen a letter requesting that the town notify other parties that are interested in using the old school that the Building Design Committee is officially considering the use of the school for the library. L.Mercier seconded the motion. It was approved unanimously. C.Scott volunteered to send this letter of request to the selectmen.

C.Scott discussed the time line that A.Tyra prepared for the previous meeting. The needs assessment and space requirements were discussed. An engineering study was done on the Carnegie building. L. Mercier ask if there was an engineering study done when the council on aging performed the feasibility study on the school. He will also request original drawings if they are available.

The agenda of the next meeting will include the RFQ, statistics from F.Cheney, and further population statistics.

Public Comments:

M.Serpa said population numbers for the Penny Wise Path development were based on school enrollment figures. It was estimated that there would be 650 students, and presently there are less than 400. The biggest demand for housing is coming from single tenants and retirees.

R.Hughes said that he believes that the previous needs assessment is probably still true, but that the seasonal constituency should be strongly considered in this new plan. He suggests that the committee speak with principal John Stevens about the benefits of having the library closer to the current school building.

Some discussion about whether or not the library would duplicate services available at the school. It was pointed out that the school closes down to the public when the students leave for the day.

R. Hughes had a final comment: 1) the library will encourage older and younger people to get together; 2)the Edgartown Library Foundation has named R.Hughes chair of the annual fund. This fund will focus on programs and other "soft" items.

L.Mercier moved to adjourn. M.Donaroma seconded. Approved unanimously.

Meeting was adjourned at 9:32.

Respectfully submitted by,

Approved:

Felicia Cheney

Chris Scott, Chairman